

Tuesday 11th October, 2018
The Tin Shed, 25 Chute Street, Diamond Creek VIC 3089
10.00am

Attendance:

Victor Wong (H&R Block), Gina Hallal (Platters), Claire Nolle (Osteologic Healthcare), Heidi Crundwell

1. Apologies

P Koiker (Barry Plant), Andrew Gillard (Darebin Travel), Steve Watson (Volumes), Kathleen Coulthard (Simply Beautiful Decorations), Gill Da Pasquale (Gigliola).

2. Minutes of last meeting

Agreed to defer this item to the next meeting as we did not have people present that could move and second the minutes.

3. Council Officers Report:

Station Street and surrounding area streetscape improvements – H Crundwell advised that the Association provided a formal response to Council on the proposed pedestrian crossing. No response has been received.

AGREED - H Crundwell write to Nillumbik Shire Council and request an update

George Street – H Crundwell advised the committee that the Association had received a notification from Nillumbik Shire Council that they would like to install a pram crossing. This will result in a car park removal. The Association has requested that council install bicycle racks as part of the new streetscape. The committee suggested that the Association consider requesting council to amend the parking restriction from all day to restricted parking. H Crundwell to investigate the current situation and consider if it is necessary to change it. H Crundwell to also enquire current demand on the parking permit in the area. Maybe consider different times for week days and weekends.

AGREED – H Crundwell explore the idea of reducing car parking time restriction and advise at the next meeting.

Small Business Bus – Diamond Creek Traders to continue with assisting with this service.

Marketing Report

Urban Design Review – H Crundwell advised that she has received requests from a member (a landlord) for copies of minutes of the meeting. These minutes have not been tabled at Diamond Creek committee meetings as this consultation is managed by Nillumbik Shire Council. When community consultation is required, the members H Crundwell, G Da Pasquale (check spelling), and P Koklier (checks spelling), will advise.

4. Marketing

Show Time – Attendees agreed that this event was very well received with participation. Attendees felt that it would be worthwhile doing again during school holidays. H Crundwell distributed an Event Summary Sheet which reports on the objectives, timelines, observations and recommendations for future planning. H Crundwell will add costs.

Halloween – H Crundwell advised she is proceeding with this event and tabled copies of the posters. The maps will be limited to 300. YMCA has agreed to sell on our behalf again.

Cube Z – H Crundwell advised that solar panels have been installed and is currently awaiting feedback from VicRoads with regards to leasing the land. It required the public liability insurance to be changed and there will be a small fee per month. Proposed and agreed that H Crundwell write to council to seeking funding.

In terms of exhibitions planned, H Crundwell advised that RSL has booked Cube Z from end of October to November 11th. Miranda Burton is hosting an exhibition from the end of November.

Committee agreed that H Crundwell create a sign to say that Cub Z is available for hire.

Coffee with a Cop – H Crundwell to seek an update from the Diamond Creek Police.

Wall Mural application – H Crundwell advised that the application for \$10K funding was not successful. The Association were successful in a \$2K grant and H Crundwell will ask A Gibson to design an illustration based on the community feedback to strengthen future applications.

Diamond Creek Christmas Decorations – H Crundwell reported on the Christmas Decorations proposal that was submitted to Nillumbik Shire Council. The Council have agreed to provide funding of \$30K. The proposal includes – traffic pole toppers, Christmas trees decorated by local community groups, steel artwork on the Chute Street public toilet, bridge decorations and Santa Chair for Santa appearances.

Promotions for Christmas include – Santa appearance and Elf on a Shelf.

5. Treasurers Report

H Crundwell advised that the financial reports have been submitted to Rank & Young for auditing.

H Crundwell tabled the Income and Expenditure and Balance Sheet for the Diamond Creek Traders Association to 30th June, 2018. Invoices submitted – 2 x \$9K, 1 x \$60K

6. Meeting – AGM

The committee agreed that the AGM will be held on Wednesday, 21st November at Platters. H Crundwell to send out the notifications.

Other Business

H Crundwell advised that a member (a landlord) had been requesting copies of the minutes and the Association will continue to place minutes of meeting on the www.diamondcreekshopping.com.au website for all to access.

Meeting closed at 11.15am