



DIAMOND CREEK TRADERS ASSOCIATION

ABN 87 407 821 737

PO Box 234

DIAMOND CREEK VIC 3089

ANNUAL GENERAL MEETING

27th October 2016

Platters Café & Bar

1/67 Main Hurstbridge Road, Diamond Creek at 6.30pm.

MINUTES

1. Welcome

Meeting commenced 6.30 pm. Welcome extended by the President, P Marendaz.

Attendance

Andrew Gillard (Darebin Travel), Tina Elmer (Bendigo Bank), Phil Marendaz (Marendaz Accountants), Heidi Crundwell (Marketing Co-ordinator), George Hallal and Gina Hallal (Platters), Nichole Chambers (Blush Cut & Style), Andrew Cooper (Advice for Living)

2. Apologies

Melissa Gardiner (LP Warren), Gill Di Pasquale (Gigliola), Rachel O'Connor-Horan (Bridie's Beanery)

Chairman proclaimed a quorum.

4. Minutes of last AGM – 7th October, 2015

Moved: that the Minutes of AGM 7th October, 2015 be accepted.

Moved: A Gillard

Seconded: G Di Pasquale

CARRIED.

5. Reports – President - Copy available upon request.

Moved: A Gillard

Seconded G Di Pasquale

Put to the committee to vote. All in favour.

CARRIED.

Treasurer

B McCrohan circulated the Special Purpose Reports to 30th June, 2016 – prepared by Richard R Crowe. Copy available upon request.

The Treasurer referred to the Term Deposit amount and advised that these funds are separate to the special marketing levy raised through Nillumbik Shire Council as it has been generated through sponsorships and trader advertising. It has not been earmarked for any specific project, but it will be in the future.

A Gillard reminded the committee that it is required that at the AGM the members set the annual fee. After much discussion, it was agreed that the General Member fee will be increased to \$350 and the Associate Membership is set at \$50. It was noted that all Membership Applications are to be approved by the committee.

Attached copy of audited financial reports.

Moved: A Gillard

Seconded: N Chambers

Put to the committee to vote. All in favour.

CARRIED.

Marketing Co-Ordinator

H Crundwell read out the Marketing Report – copy available upon request.

Moved: P Marendaz
Seconded: A Gillard
Put to the committee to vote. All in favour.
CARRIED.

6. Election of Committee

At this point the President – P Marendaz relinquished his chair and A Gillard called for nominations for the President.

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| ➤ Phil Marendaz (Marendaz Accounting) | President |
| Moved: Gina Hallal | |
| Seconded: H Brentnall | |
| ➤ Andrew Cooper (Advice for Living) | Vice President |
| Moved: P Marendaz | |
| Seconded: H Brentnall | |
| ➤ Bernard McCrohan (Gigliola) | Treasurer |
| Moved: P Marendaz | |
| Seconded: A Gillard | |
| ➤ Andrew Gillard (Darebin Travel) | Secretary |
| Moved: P Marendaz | |
| Seconded: S Robertson | |
| ➤ Vacant | Minute Secretary |

The following general committee members nomination received via post:

The following general committee members were nominated:

- **George Hallal** (Platters)- nominated George, seconded P Marendaz
- **Nichole Chambers** (Blush Cut & Style) moved P Marendaz, seconded A Gillard
- **Victor Wong** (H&R Block) moved A Gillard seconded T Elmer

CARRIED.

7. Appointment of Auditor 2016/17

The President proposed that J Tilley or a similar accountant arranged by Marendaz Accounting who holds CPA and relevant auditing experience and qualifications be appointed Auditor for period 2016/17.

Proposed: P Marendaz
Seconded A Gillard
Put to the committee to vote. All in favour.
CARRIED.

8. Close

Meeting Closed 7.33 pm